



NATIONAL TRUST FOR NATURE CONSERVATION

Ref No. # 488 / 2024/25

January 23, 2025

Honorable Auditor General
Office of the Auditor General of Nepal
Anamnagar, Kathmandu
Nepal.



Subject: **Written Representation Letter**

Honorable Sir,

In Connection with your audit of Balance Sheet as of 31 Ashad 2081 (July 15, 2024) of National Trust for Nature Conservation (NTNC) and Statements of Income and Expenditure including the Cash Flow Statements for the year ended on that date for the purpose of expressing an opinion as to whether these statements present fairly, in all material respects, financial position, results of operations, and cash flows of National Trust for Nature Conservation in conformity with generally accepted accounting principle, we confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

1. We are responsible for the fair presentation in the financial statements of financial position, results of operations, and cash flows in conformity with accounting policies and basis adapted by the NTNC. The significant accounting principles and basis adopted have been disclosed as significant accounting policies and notes to accounts and attached to Financial Statements.
2. We have made available to you all -
 - a) Financial records and related data.
 - b) Minutes of the meetings of the Board of Trustees and other committees.
3. There has been no -
 - a) Irregularities involving management of employees who have significant roles in the internal control structure.
 - b) Irregularities involving other employees that could have a material effect on the financial statements.
 - c) Communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices that could have a material effect on the financial statements.
 - d) Non-compliances with provisions of NTNC Act - 2039 and Regulations- 2042 and Financial and Administrative Bi-laws - 2053 and Revised on 2066.
4. We have no plans or intentions that may materially affect the carrying value of classification of assets and liabilities.
5. Other than disclosed, there are no -



NATIONAL TRUST FOR NATURE CONSERVATION

- a) Violations or possible violations of law or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
 - b) Other materials liabilities or gain or loss contingencies are required to be accrued or disclosed by Accounting Standards.
6. There are no unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with Accounting Standards.
 7. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.
 8. NTNC has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any assets been pledged.
 9. NTNC has not given facilities to trustees, relative of trustees otherwise than officially entitled.
 10. We have complied with all aspects of contractual agreements that would have material effects on the financial statements in the event of noncompliance.
 11. No events have occurred subsequent to the balance sheet date that would require adjustment to or disclosure in, the financial statements.

We request you to please certify the Balance Sheet as at July 15, 2024 (Ashad 31, 2081) and related Income and Expenditure Accounts and Cash Flows Statements of the Trust, which is attached here with for your kind perusal.

Bidur Prasad Pokharel
Head – Department of Finance



Dr. Naresh Subedi
Member Secretary

NATIONAL TRUST FOR NATURE CONSERVATION

Khumaltar, Lalitpur, Nepal

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

As at 31 Ashad 2081 (15th Jul, 2024) Fiscal Year 2023-2024

Amount in NPR


Particulars	Schedule	Current Year	Previous Year
		Ashad 31, 2081 (Jul 15, 2024)	Ashad 31, 2080 (Jul 16, 2023)
Assets :			
Non Current (Fixed Assets)	3.1	385,155,363.22	377,026,909.30
Investments	3.2	1,460,691,000.00	1,094,745,500.00
General Investment		880,165,000.00	554,249,500.00
Employee Benefit Fund Investment		530,526,000.00	520,496,000.00
Human Wildlife Conflict Management Fund		50,000,000.00	20,000,000.00
Current Assets:		226,804,861.29	277,430,694.60
Cash and Bank Balances	3.3	190,409,200.78	248,009,514.93
Advances	3.4	8,294,759.84	3,881,060.16
Accounts Receivable	3.5	28,100,900.67	25,540,119.51
TOTAL		2,072,651,224.51	1,749,203,103.90

Fund and Liabilities			
Endowment Fund	3.6	93,930,000.00	73,930,000.00
Employee Benefit Fund Payable	3.7	530,990,987.37	519,379,479.67
Staff Welfare Fund	3.7.1	21,065,373.55	18,768,522.94
Provision for Gratuity	3.7.2	410,036,153.10	401,598,204.56
Provision for Annual and Sick Leave	3.7.3	99,889,460.72	99,012,752.17
Capital Assets Fund	3.8	321,076,490.43	322,013,831.42
Exchange Equalization Reserve	3.9	270,711,703.81	304,583,176.05
Restricted Fund Balance	3.10		
Projects	3.10.1	240,773,237.21	127,404,415.72
Opening Balance upto last year		127,404,415.72	(12,949,807.39)
Less: Surplus transfer to endowment fund		(20,000,000.00)	
Add : Current year balance (ACAP & C. Zoo)		133,368,821.49	140,354,223.11
Others (Restricted Fund)	3.10.2	122,764,581.62	86,079,847.09
Opening Balance upto last year		86,079,847.09	87,730,506.88
Add : Current year balance		36,684,734.53	(1,650,659.79)
Human Wildlife Conflict Management Fund	3.11	52,345,628.90	28,545,536.98
Opening Balance upto last year		28,545,536.98	25,850,777.50
Add : Current year balance		23,800,091.92	2,694,759.48
Accumulated Surplus:		362,344,858.81	203,881,859.82
Surplus upto Last Year		203,881,859.82	115,605,471.52
Less/Add: Surplus /Deficit adjusted in current year		46,441,332.00	0.00
Add: Current Year Surplus/(Deficit)		112,021,666.99	88,276,388.30
Current Liabilities	3.12	77,713,736.36	83,384,957.15
Current Liabilities		77,713,736.36	82,360,201.09
Non Current Liabilities		-	1,024,756.06
(Long term liabilities)			
TOTAL		2,072,651,224.51	1,749,203,103.90

Significant accounting policies and notes to the accounts form integral part of this statements.


BIDUR PRASAD POKHAREL
HEAD-DEPARTMENT OF FINANCE




Dr. NARESH SUBEDI
MEMBER SECRETARY




BAIKUNTHA BAHADUR ADHIKARI
DEPUTY AUDITOR GENERAL

13 May 2024
Deputy Auditor General

NATIONAL TRUST FOR NATURE CONSERVATION
Khumaltar, Lalitpur, Nepal

CONSOLIDATED INCOME AND EXPENDITURE

For The Period 01 Shrawan 2080 to 31 Ashad 2081 (17 July 2023 to 15 Jul 2024)

Amount in NPR

Particulars	Schedule	Current Year	Previous Year
		for the year ended Ashadh 31, 2081 (July 15, 2024)	for the year ended Ashadh 31, 2080 (July 16, 2023)


INCOME :


External Sources			
Received During the Year (Restricted)		296,010,571.63	301,343,541.97
NTNC- Human Wildlife Conflict Management Fund		2,461,983.22	7,305,240.52
Internal Sources	3.13	865,282,538.22	767,762,677.69
Total Income		1,163,755,093.07	1,076,411,460.18

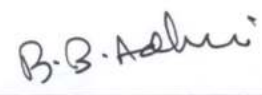
EXPENDITURES :

Project Expenditures (Restricted)	3.16.2	316,634,177.93	287,913,476.05
NTNC- Human Wildlife Conflict Management Fund	3.16.2	2,461,983.22	7,305,240.52
Sub Total		319,096,161.15	295,218,716.57
General Management (Internal)			
Personnel Related Cost	3.14	129,542,402.88	143,363,562.67
General Management (Administrative and Support)	3.15	216,705,754.63	164,110,229.00
Project Cost and Support	3.16	273,643,892.23	231,658,274.61
Sub Total		619,892,049.74	539,132,066.28
Total Expenditure		938,988,210.89	834,350,782.85

Total Internal Fund Surplus / (Deficit) Transferred to Balance Sheet	245,390,488.48	228,630,611.41
Surplus (Deficit) of Restricted Projects (ACAP & C Zoo)	133,368,821.49	140,354,223.11
Internal Fund Surplus / (Deficit) Transferred to Balance Sheet	112,021,666.99	88,276,388.30


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13 MAR 2025
Deputy Auditor General

NATIONAL TRUST FOR NATURE CONSERVATION

Khumaltar, Lalitpur, Nepal

CONSOLIDATED STATEMENT OF CASH FLOW

For The Period 01 Shrawan 2080 to 31 Ashad 2081 (17 July 2023 to 15 July 2024)

Particulars	Current Year	Previous Year
	As at end of Ashadh 31, 2081 (July 15, 2024)	As at end of Ashadh 31, 2080 (July 16, 2023)
A. Cash Flows from Operating Activities		
Surplus/ (Deficit)		
Surplus/ (Deficit) adjusted in current year	291,831,820.48	228,630,611.41
Adjustment for:		
Add :		
Depreciation of Fixed Assets	10,054,395.08	5,036,951.22
Disposal of Capital Assets (Write off)	-	-
Less :		
Income from Investment	(100,584,448.87)	(100,205,396.59)
Other Income	(43,049,592.25)	(48,252,635.89)
Operating Surplus before Working Capital Changes	158,252,174.44	85,209,530.15
Adjustment for Working Capital Changes:		
Advances	(4,413,699.68)	1,098,802.00
Accounts Receivable	(2,560,781.16)	3,284,257.48
Accounts Payable	5,940,286.91	54,418,334.29
Net Cash from Operating Activities (A)	157,217,980.51	144,010,923.92
B. Cash Flows from Investing Activities:		
Less :		
(Additions)/ Disposal of Fixed Assets	(8,184,394.98)	(11,033,540.36)
Depreciation of Fixed Assets	(9,998,454.02)	(5,036,951.22)
Decrease/(Increase) in Investment	(365,045,500.00)	(232,174,000.00)
Add :		
Interest received from Investment	100,584,448.87	100,205,396.59
Other Income	43,049,592.25	48,252,635.89
Net Cash used in Investing Activities (B)	(239,594,307.88)	(99,786,459.11)
C. Cash Flows from Financing Activities:		
Restricted Fund Balance	60,484,826.45	1,044,099.69
Endowment Fund	(900,000.00)	-
Capital Assets Fund (Donation in kind on capital)	(937,340.99)	(5,863,923.68)
Exchange Equalization Reserve	(33,871,472.24)	25,428,731.33
Net Cash used in Financing Activities (C)	24,776,013.22	20,608,907.34
D. Net Increase/(Decrease) in Cash and Cash Equivalents (D=A+B+C)	(57,600,314.15)	64,833,372.16
E. Cash and Cash Equivalents at beginning of period	248,009,514.93	183,176,142.77
F. Cash and Cash Equivalents at end of period (F=D+E)	190,409,200.78	248,009,514.93
Cash comprises of Bank and Cash Balances		
Cash in Hand	455,696.63	682,499.20
Cash at Bank	189,678,744.15	247,052,255.73
Gold and Silver Coins	274,760.00	274,760.00
TOTAL	190,409,200.78	248,009,514.93

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Deputy Auditor General

NATIONAL TRUST FOR NATURE CONSERVATION

Khumaltar, Lalitpur, Nepal

Financial Year 2080/81 (2023/24)

Significant Accounting Policies and Notes to Accounts

1. Background

- 1.1. National Trust for Nature Conservation (NTNC) was established in 1982 pursuant to National Trust for Nature Conservation Act 2039 BS (formally King Mahendra Trust for Nature Conservation). The main objective of NTNC is to conserve, manage and promote nature in all its diversity balancing human needs with the environment on a sustainable basis for posterity ensuring maximum community participation with due cognizance of the linkage between economics, environment and ethics through a process in which people are both the principal actors and beneficiaries. The Central office of NTNC is located at Khumaltar, Lalitpur, Nepal. It has different project offices namely: Annapurna Conservation Area Project (ACAP) in Kaski District, Biodiversity Conservation Center (BCC) in Sauraha, Chitwan District, Bardia Conservation Program (BCP) in Thakurdwara, Bardia District, Suklaphanta Conservation Program (SCP) in Suklaphanta, Mahendranagar District, Central Zoo in Jawalakhel, Lalitpur District, Manaslu Conservation Area Project (MCAP) in Gorkha District, Gaurishankar Conservation Area Project (GCAP) in Charikot, Dolakha District and Koshi Conservation Center (KCC) in Kushaha Sunsari.
- 1.2. These financial statements have been prepared under the responsibility of the management and have been endorsed by the management of NTNC.

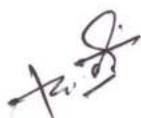
2. Accounting Principles and Policies

The financial statements have been prepared under historical cost convention under generally accepted accounting principles. NTNC has followed all principles and policies consistent with previous's year otherwise than mentioned below. The principles and policies adopted are presented below:

2.1. Fixed Assets

Fixed assets have been stated under historical cost. Cost of fixed assets purchased under the project has been debited to fixed assets with corresponding credit to Capital Assets Fund. The project assets are first charged as project cost and later transferred to fixed assets in the year of purchase by crediting capital assets fund at the value at which it was procured.

Land received from Government of Nepal (GoN) has been included in the financial statement. NTNC has received the grants in kind for its own building with the assistance from the Government of The People's Republic of China. The values of such land received from the Government of Nepal and the building from the Government of the People's Republic of China are included in the fixed assets.



2.2. Depreciation

Depreciation has been considered under diminishing balance method. Rates have been as follows:

Furniture and Fixtures	25%
Vehicles and Automobiles	20%
Equipment	25%
Building	5%
Land	N/A

Depreciation on assets procured under project has been debited to capital assets fund with corresponding credit to the fixed assets.

2.3. Inventory

NTNC has policy to expense off procurement of inventory and recurring items at the time of procurement. The inventory value of recurring items though available is insignificant.

2.4. Investment

Investment has been stated at par value (face value being cost price). This comprises mostly deposits with financial institutions. These investments are categorized as General investment, Employment Benefit Fund and Human Wildlife Conflict Management Fund.

2.5. Exchange Fluctuation

Assets in foreign currency (especially in deposits) have been revalued based on the exchange rate prevalent at the annual closure date. It is the policy of NTNC to credit difference arising from such revaluation to Exchange Equalization Reserve. Net revaluation/exchange fluctuation Gain NPR 12,569,859.76 has been adjusted from Exchange Equalization Reserve during this fiscal year. However excess reserve fund transfer to NTNC Surplus.

2.6. Income from Entry and Entrance Fee

The income from entry and entrance fee is accounted on cash basis i.e. upon receipt of cash after issuing the entry permits and sales of the tickets.

2.7. Income from Investment

Income from investment has been accounted on accrual basis.



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2.8. Endowment Fund

Endowment fund has been maintained as fixed deposit at 'A' class financial institutions and fund in foreign currency has been revalued based on the exchange rate prevalent at the annual closing date.

2.9. Employee Benefit Fund Payable

Employee benefit fund payable includes provision for gratuity, provision for annual & sick leave and staff welfare fund.

2.10. Other Income

Other income included donations, saleable items, fees (calendar, filming in conservation area, house Rent, landing charge for helicopter, penalties etc.). These are accounted on cash basis. Other incomes also included other donor's (restricted) fund remaining after all activities completed under donor's agreement and which remained unclaimed for longer period.

2.11. Restricted Project Fund and treatment of income and expenditure

NTNC has entered into agreements with different donors for projects implementation under agreed terms and conditions of funding. The fund received has been reflected under the restricted fund account reduced by the amount of utilization. Accordingly, restricted fund income for the purpose of statement of comprehensive income has been considered to the extent of the expenditures incurred for the projects during the year. Since the fund received is restricted and refundable in the event of premature termination or if the balance remains after the completion of projects, these are considered to be income only to the extent expenditure incurred for the project. Accordingly, all balances remaining, after the fund received is reduced by the amount of expenditures, have been considered as restricted fund balances and these are directly transferred to restricted fund balance.



The bottom of the page features several handwritten signatures in black ink. To the right of the signatures is a red circular stamp. The stamp contains the text 'NATIONAL TRUST FOR NATURE CONSERVATION' around the top and 'NEPAL' at the bottom. In the center of the stamp is a stylized logo featuring a tree and a sun/moon symbol.